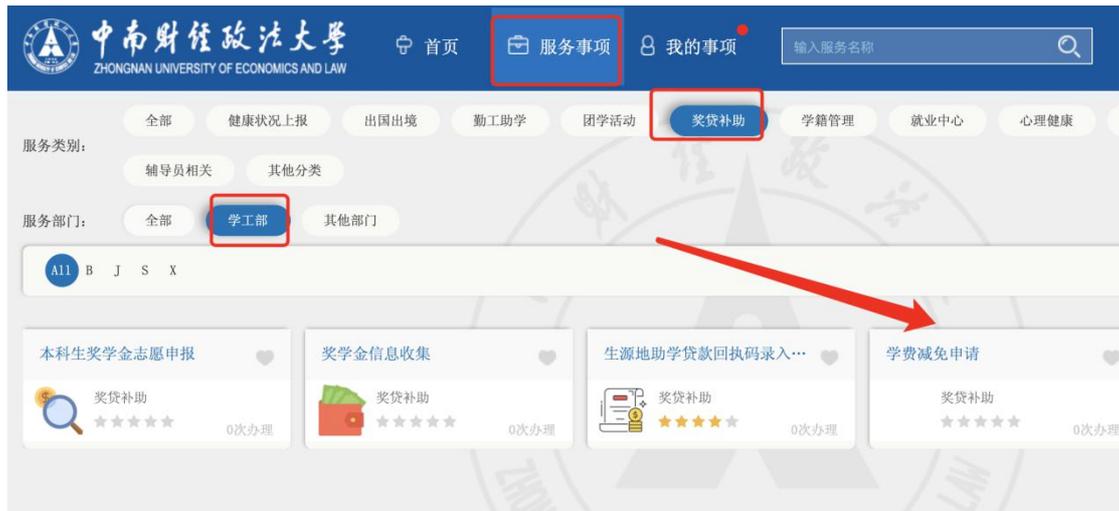


学费减免申请学生操作手册

1. 登陆学生网上办事大厅，打开服务事项，点击奖贷补助、学工部，进入学费减免申请模块，如图所示：



2. 打开事项，进入指南页，查看办理步骤，点击“开始办理“，进入填写申报界面；

3. 点击“开始办理“按钮后，进入申报界面，如图所示：

The screenshot shows the '2020-2021 Academic Year Fee Waiver Application' form. The form is titled '2020-2021学年学费减免申请' and has a submission time of '2020-11-09'. It is divided into several sections:

- 基本信息 (Basic Information):** A table with fields for Name (Alice), Student ID (Alice), Gender, Birth Date, Ethnicity, National ID, College, Major, Class, Political Status, and Contact Information.
- 家庭经济情况 (Family Economic Situation):** Fields for Family Hukou, Family Size, Family Total Income, Per Capita Annual Income, Income Source, Postal Code, and Family Address (with dropdowns for province, city, district, and street).
- 是否为学校认定的家庭经济困难生 (Is the student recognized as economically disadvantaged by the school?):** Radio buttons for '是' (Yes) and '否' (No).
- 是否已获得过学费减免 (Has the student ever received a fee waiver?):** Radio buttons for '是' (Yes) and '否' (No).
- 课程合格数 (Number of courses passed):** A text input field.
- 减免类型 (Waiver Type):** A dropdown menu.
- 减免学费金额 (Waiver Amount):** A text input field.
- 学费金额 (Tuition Amount):** A text input field.
- 申请理由 (Reason for Application):** A large text area for the student to explain their situation.
- 上传附件 (Upload Attachments):** A button labeled '新增' (Add New).

提交时会弹出打印框，可将申请表打印出来。

注意：这里的个人基本信息会根据自己账号的数据自动填写到对应的位置，每一项都需要填写，确保无误之后点击左上角的提交，提交给辅导员审核。